

Family Law Consult Authority Kit

A starter kit for family-law firms that want cleaner consult screening, better intake notes, and stronger authority from first contact onward.

Family-law attorneys, intake teams, and legal admins

GUIDE

A starter kit for family-law firms that want cleaner consult screening, better intake notes, and stronger authority from first contact onward.

WHAT THIS ASSET COVERS

- Family Law Consult Screening Checklist
- Booking Readiness Checklist for Small Businesses
- Service Business Lead Handoff SOP
- Review Response Prompt Pack

SUGGESTED ROLLOUT

1. Screen family-law consults with better fit signals and cleaner notes.
2. Tighten booking flow so qualified prospects do not drift.
3. Improve handoff into lawyer review and consultation.
4. Keep public-facing trust signals stronger while intake volume scales.

WORKING ASSET

Includes:

- Family Law Consult Screening Checklist
- Booking Readiness Checklist
- Service Business Lead Handoff SOP

- Review Response Prompt Pack

USE THIS KIT TO

- screen consults better
- improve intake authority
- clean up lawyer handoff

DEPLOYMENT NOTES

HOW STRONG TEAMS ACTUALLY USE THIS ASSET

- Assign one accountable owner instead of letting "Family Law Consult Authority Kit" become shared but unmanaged work.
- Use it with family-law attorneys, intake teams, and legal admins in a weekly rhythm so the asset drives decisions rather than sitting in a folder.
- Decide in advance what counts as green, watch, and red performance so the team knows when to escalate.
- Capture learnings directly in the document every week so the asset becomes smarter over time instead of resetting to zero.

30-DAY ROLLOUT SEQUENCE

- Screen family-law consults with better fit signals and cleaner notes.
- Tighten booking flow so qualified prospects do not drift.
- Improve handoff into lawyer review and consultation.
- Keep public-facing trust signals stronger while intake volume scales.

WHAT SEPARATES A SERIOUS VERSION FROM A BASIC TEMPLATE

- Clear ownership for every step, not generic advice without accountability.
- Targets, thresholds, or decision rules that tell the team what good looks like.
- Specific working components: Family Law Consult Screening Checklist, Booking Readiness Checklist for Small Businesses, Service Business Lead Handoff SOP, and more.
- A built-in review cadence so the document becomes part of operations rather than a one-time download.