

Auto Repair Estimate Recovery Kit

A starter kit for auto-repair shops that want better estimate approval follow-up, cleaner declined-work recovery, and stronger service-advisor systems.

Auto-repair owners, service advisors, shop managers, and front-desk teams

GUIDE

A starter kit for auto-repair shops that want better estimate approval follow-up, cleaner declined-work recovery, and stronger service-advisor systems.

WHAT THIS ASSET COVERS

- Auto Repair Estimate Approval Recovery Pack
- Front Door Score Tool for Small Businesses
- Booking Readiness Checklist for Small Businesses
- Missed Call Text-Back Swipe File

SUGGESTED ROLLOUT

1. Recover pending approvals before customers disappear into delay.
2. Score the front door so missed callbacks stop killing estimate momentum.
3. Tighten booking and follow-up readiness around approved work.
4. Use stronger recovery language for declined and delayed jobs.

WORKING ASSET

Includes:

- Auto Repair Estimate Approval Recovery Pack
- Front Door Score
- Booking Readiness Checklist

- Missed-Call Text-Back Swipe File

USE THIS KIT TO

- recover pending approvals
- improve advisor follow-up
- tighten repair conversion

DEPLOYMENT NOTES

HOW STRONG TEAMS ACTUALLY USE THIS ASSET

- Assign one accountable owner instead of letting "Auto Repair Estimate Recovery Kit" become shared but unmanaged work.
- Use it with auto-repair owners, service advisors, shop managers, and front-desk teams in a weekly rhythm so the asset drives decisions rather than sitting in a folder.
- Decide in advance what counts as green, watch, and red performance so the team knows when to escalate.
- Capture learnings directly in the document every week so the asset becomes smarter over time instead of resetting to zero.

30-DAY ROLLOUT SEQUENCE

- Recover pending approvals before customers disappear into delay.
- Score the front door so missed callbacks stop killing estimate momentum.
- Tighten booking and follow-up readiness around approved work.
- Use stronger recovery language for declined and delayed jobs.

WHAT SEPARATES A SERIOUS VERSION FROM A BASIC TEMPLATE

- Clear ownership for every step, not generic advice without accountability.
- Targets, thresholds, or decision rules that tell the team what good looks like.
- Specific working components: Auto Repair Estimate Approval Recovery Pack, Front Door Score Tool for Small Businesses, Booking Readiness Checklist for Small Businesses, and more.
- A built-in review cadence so the document becomes part of operations rather than a one-time download.